

10A NCAC 01C .0302 CRITERIA FOR DETERMINING REIMBURSEMENT ELIGIBILITY

Prior to issuing reimbursements to facility employees, volunteers, or clients for personal property damaged or stolen by facility clients, the facility director or designee must prepare a written report, including the following information:

- (1) facts supporting a conclusion that the client, employee or volunteer is eligible to seek reimbursement under the requirements of G.S. 143-127.2;
 - (a) for employees and volunteers, this includes written findings that the damage or theft occurred within the scope of their employment or volunteer duties and that the item(s) damaged or stolen was necessary to the performance of those assigned duties;
 - (b) for clients, this includes written findings that the item(s) was damaged or stolen while the client was under the supervision of the facility and that the item(s) was a necessary part of the treatment, habilitation, or education environment as determined by personnel responsible for treatment, habilitation, or education decisions concerning the client.
- (2) facts supporting a conclusion that the employee, volunteer or client is eligible for reimbursement under G.S. 143-127.3;
- (3) facts supporting a conclusion that the requirements of G.S. 143-127.4 have been met. In documenting compliance with this provision, the facility shall specify the efforts made to recover the reimbursement cost from insurance, the client or other sources as applicable; and
- (4) a description of the item damaged or stolen and evidence as to its repair/replacement value less normal depreciation.

*History Note: Authority G.S. 143-127.2; 143-127.3; 143-127.4;
Eff. June 1, 1987;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 23, 2017.*